

Permanent Pond Maintenance and Responsibility Agreement

I accept responsibility for ownership and proper maintenance of the permanent stormwater management structures on the _____ site per the approved maintenance plan. I will complete any necessary repairs and/ or preventative maintenance procedures in a timely manner to ensure proper functioning of the structure(s) as a stormwater management device.

It is my understanding that the maintenance plan may be amended/ revised at by time by the Department, and I will abide by any prescribed changes.

I will continue to own and maintain the structures until the Department is notified in writing of a transfer of ownership and maintenance responsibility. The notification will include a date for the transfer of responsibility and a letter of acceptance from the new owner.

Signature

Printed Name

Company/ Entity

Address

Phone Number

Date

Items To Be Included In The Maintenance Plan

A typical maintenance plan should include the following, at a minimum:

- How often to mow the grass
- How often undergrowth, trees, and thick vegetation are to be removed
- How often should trash should be removed from the structure(s)
- How often the outlet structure and outlet pipe are to be cleaned, inspected, and repaired
- How often to remove accumulated sediment from the structure
- How often to re-grade the pond bottom to provide proper drainage toward the outlet
- How often to clean and repair the discharge point and/ or energy dissipater
- How often to inspect and repair, if necessary, the emergency spillway
- How often to address erosion on the side slopes

More complex structures, such as underground detention systems, inline stormwater treatment devices, or Bioretention areas, may require additional maintenance procedures. If necessary, provide the manufacturer's recommended maintenance plan and schedule.